



May – August 2008 Short Term Accommodation Reservation Form
To ensure accuracy, please print in applicable spaces or fill in forms

CONTACT INFORMATION

****Your confirmation will be sent to this email address**

ACCOMODATION DATES AND TYPE

If you are part of a group, provide the group name:

Arrival

Departure

Type of Accommodation Required

of Rooms Requested

If reserving a twin room or cluster unit, provide the names of the other guests sharing with you. Please note the room will be registered in your name and you are responsible for payment and condition of the room.

Additional information or room requests:

DEPOSIT INFORMATION

Stays of less than 14 nights require a deposit of the first night room and tax for each room reserved. Guests staying less than 14 days can cancel without penalty 48 hours prior to their arrival.

Stays of 14 nights or more require a \$250.00 deposit for each room reserved. Guests staying more than 14 nights can cancel without penalty up to 14 days prior to their arrival. Guests staying more than 30 nights can cancel without penalty up to 30 days prior to their arrival.

Submit this form by saving the document and then
Email housing@uvic.ca
OR
Fax 250-721-8930

If you do not have a credit card then print and mail this form along with a certified cheque or money order to:
University of Victoria HFCS
PO Box 1700 Stn CSC
Victoria BC V8W 2Y2

Thank-you for choosing the University of Victoria!